İSTANBUL TOPKAPI ÜNİVERSİTESİ

STUDENTS' GUIDE TO SUMMER SCHOOL 2023-2024

2023-2024 SUMMER SCHOOL CALENDAR	
24.06.2024	Beginning of the Application for Summer School
04.07.2024	End of the Application for Summer School
08.07.2024	Beginning of the Courses in Summer School
29.07.2024	Beginning of the Visa Exams in Summer School
02.08.2024	End of the Visa Exams in Summer School
23.08.2024	End of the Courses in Summer School
26.08.2024	Beginning of the Final Exams in Summer School
02.09.2024	End of the Final Exams in Summer School

NECESSARY INFORMATION REGARDING SUMMER SCHOOL

Students can apply for the summer school within the specified dates above via https://ois.topkapi.edu.tr/

As it will be decided whether a course will be opened or not based on the number of the students who apply for that specific course, it is important that students complete the course selection and payment procedures within the specified dates.

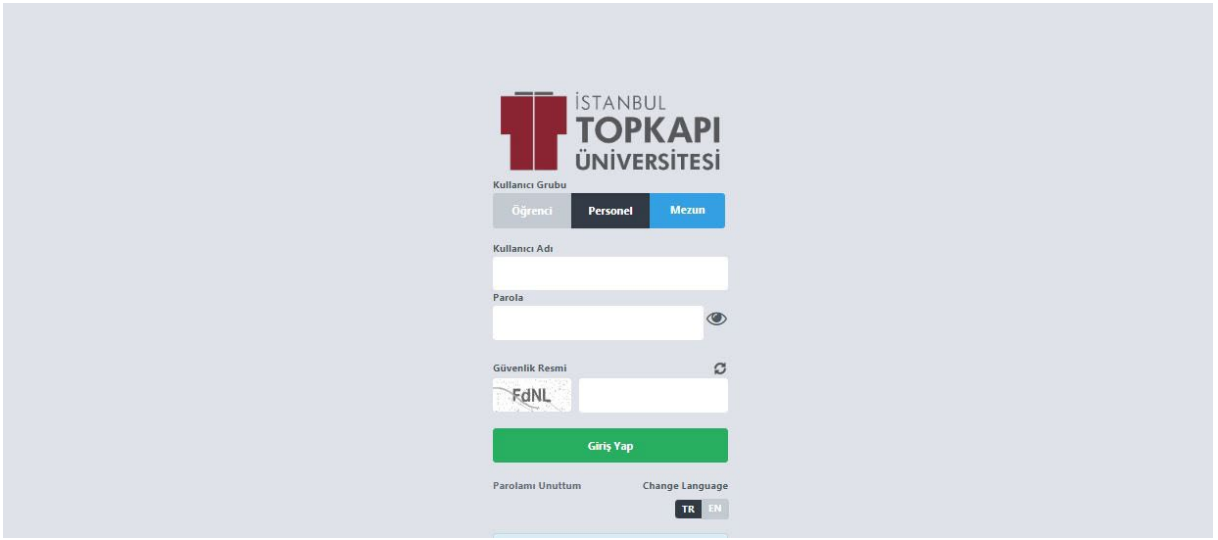
Students who have applied for a Associate's Degree, Bachelor's Degree or Graduate School course within the scope of summer school will be able to get a full refund if the course(s) they have applied for are not opened. In that case those students need to write a petition and give it to the Department of Financial Affairs.

STEPS TO BE FOLLOWED WHILE APPLYING

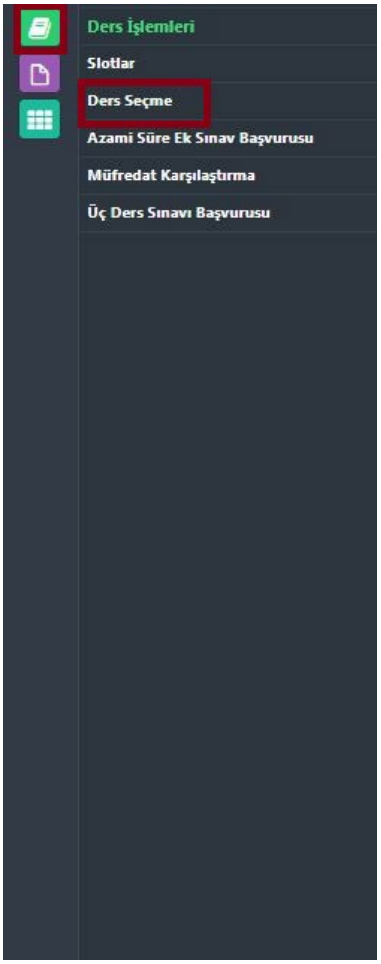
1ST STEP – SELECTING THE COURSES YOU WOULD LIKE TO BE OPENED AFTER YOU LOG INTO THE SYSTEM

Please log in to the student information system via **https://ois.topkapi.edu.tr/** by entering your username and password.

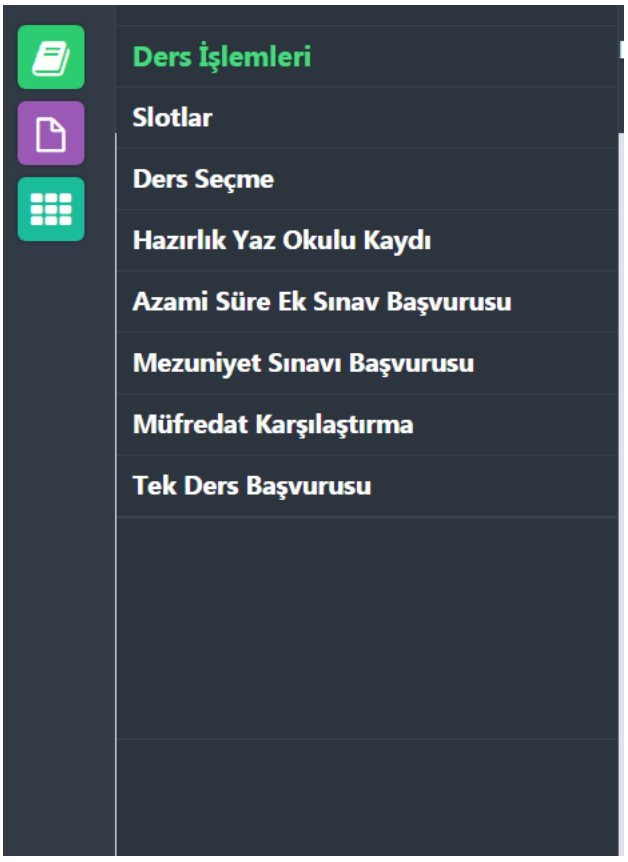
(If you have forgotten your password, you can reset your password via your mobile phone number.)



In Course Operations section, please click on course selection button.

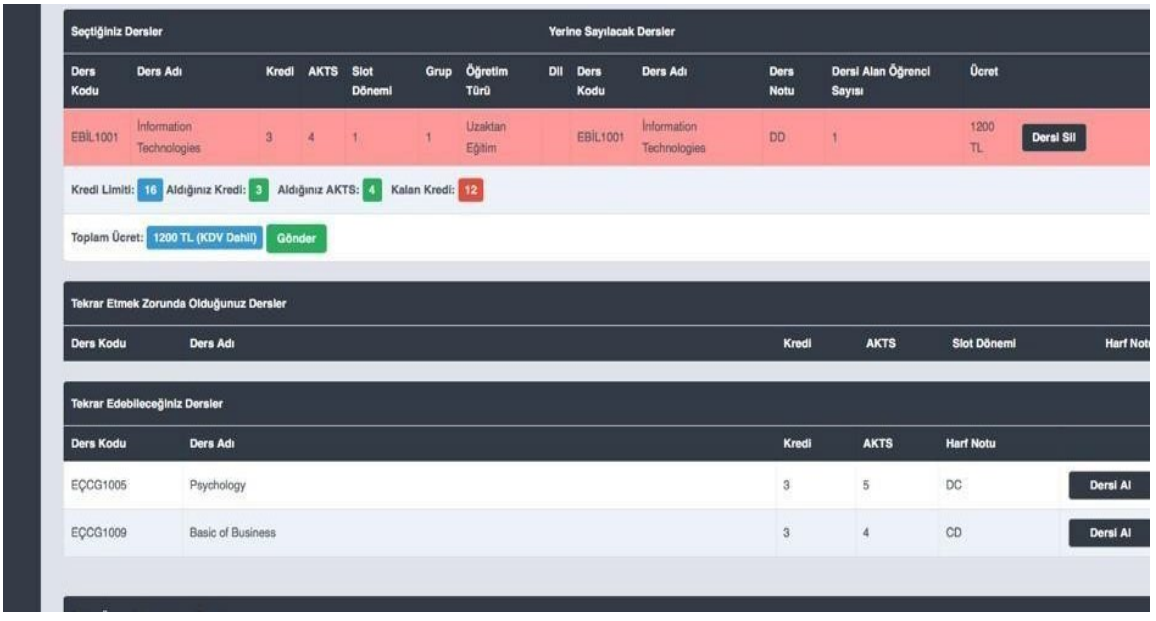


*** Preparatory summer school registration must be selected from the course selection screen for the preparatory class summer school.**



Select the course(s) that you would like to be opened on the summer course application page and click on the save button.

2ND STEP – MAKING THE PAYMENT



Summer School: Associate degree credit fee TRY 4.553

Summer School: Bachelor's degree credit fee TRY 7.588

Summer School: Master's degree credit fee TRY 16.184

Summer School: Doctoral degree credit fee TRY 20.230

The amount you are required to pay for the course you have selected will be available on the OIS.

- If you wish to pay by bank transfer, you may transfer the amount to the bank accounts listed below.
- Please remember that you need to log in to **https://ois.topkapi.edu.tr/fi/eodeme** and upload your bank receipt to the system after approving the agreement.

Recipient: İstanbul Topkapı Üniversitesi

Albaraka Türk – TR 80 0020 3000 0369 3384 0000 01

İş Bankası – TR85 0006 4000 0011 1770 1447 86

Yapı Kredi – TR 83 0006 7010 0000 0052 5707 61

Akbank- TR13 0004 6009 6488 8000 1055 48

State your first and last name in transfer details.

Payment by ATM is not accepted.

- If you wish to pay by credit card, please log in to https://ois.topkapi.edu.tr/fi/eodeme and click on the payment by credit card option to make your payment online either in full or you may choose an instalment plan with up to 5 instalments, including carrying charges.

In case the course (associate, undergraduate or graduate level) you have requested to take in summer is not offered in summer school, you may contact the Finance Office and submit a petition for a refund of the course fees you have paid.