

INSTITUTE OF GRADUATE STUDIES  
SINGLE COURSE EXAM  
GUIDELINES  
2024-2025

Please be informed that, pursuant to the Paragraph 2 of Article 20 of Istanbul Topkapı University Postgraduate Education Policy, a Single Course exam will be held by the end of Spring term 2024-2025.

Institute of Graduate Studies Spring Term 2024-2025 Single Course Exam Schedule	
Application Dates	Exam Date
30.06.2025 - 04.07.2025	10.07.2025

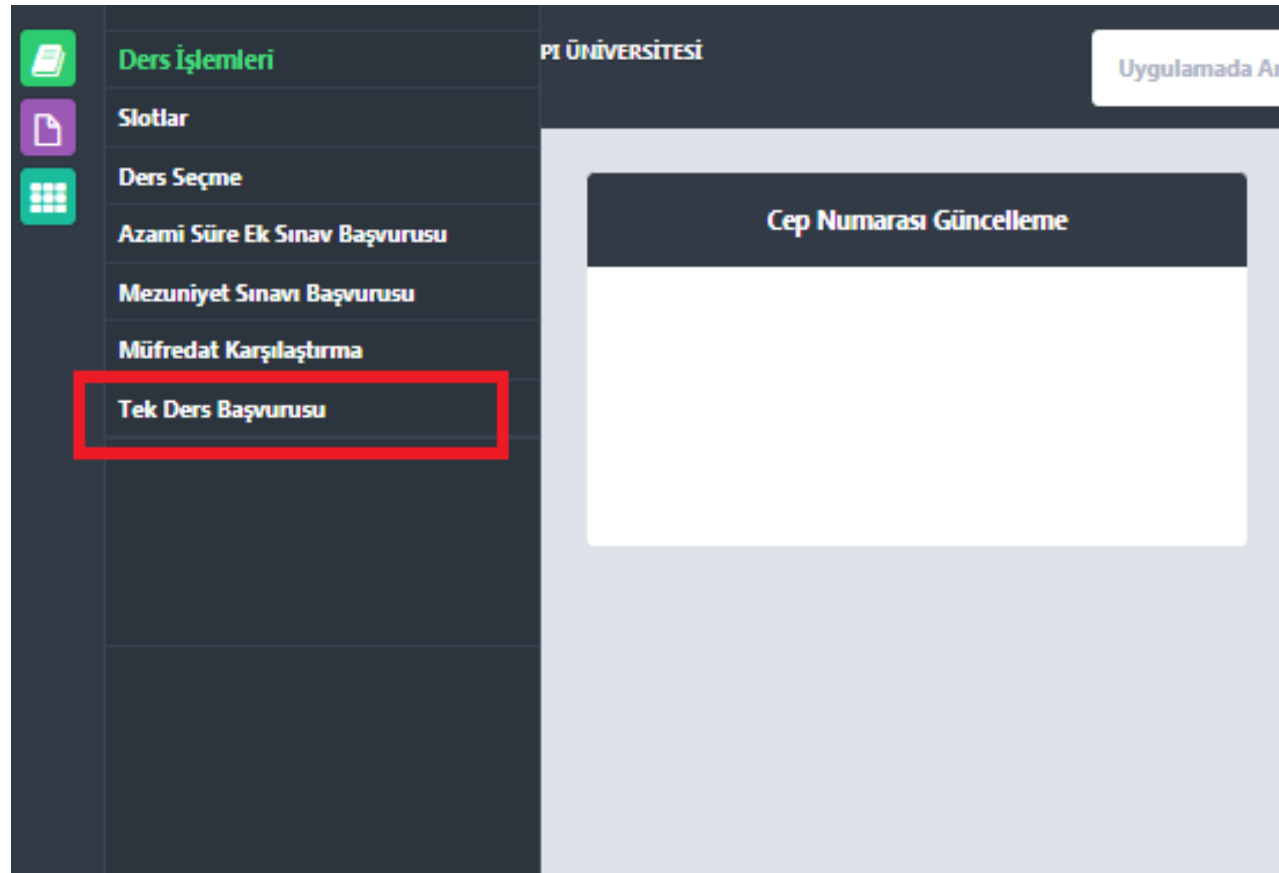
### **PLEASE BE REMINDED THAT**

- You may request to sit a maximum of 1 (one) exam, except for Thesis, Project and Seminar courses.
- You **may not request** to sit a Single Course exam for courses that you have not taken before.
- You **may not request** to sit a Single Course exam for a course you have failed due to non-attendance.

## How to Apply

You may apply for Single Course exam on <https://ois.topkapi.edu.tr>.

Once you have logged in, go to Ders İşlemleri (Course and Exam Requests) → “**Tek Ders Başvurusu**” (Apply for single course exam)  
Here, you will see the option to request to sit a single course exam.



On the 'Application Screen' (Başvuru Ekrani) you will see the fees for sitting an exam for a course you have failed with FF, FD, DC in thesis-based and non-thesis master's degree programmes and with FF, FD, DC, CC in doctoral degree programmes.

Select the course(s) for which you wish to sit an exam and click the Save (Kaydet) button.

İSTANBUL TOPKAPI ÜNİVERSİTESİ

28 dak. 16 sn. sonra oturumunuz sonlanacaktır

Öğrenci No

Adı

Soyadı

GNO

Dönem Sayı

Dönem Durumu

Devam

Fakülte

Program

Kayıt Türü

Durum

Sınıfı

Danışmanı

22-Lisansüstü Eğitim Enstitüsü

2206-Pazarlama İletişimi (Tezli)

Kalan Dersler

	Ders Kodu	Ders Adı	Kredi	AKTS	Slot Dönemi	Harf Notu
<input type="checkbox"/>	PRA537	Tüketim Kültürü ve Tüketici Davranışları	3	6.0	1	AA
<input type="checkbox"/>	PRA569	Profesyonel Yaşamda İmaj ve İtibar Yönetimi	3	6.0	2	BB
<input type="checkbox"/>	PRA578	Yeni Pazarlama Yaklaşımları	3	6.0	1	BA
<input type="checkbox"/>	PRA540	Marka Yönetimi	3	6.0	2	AA
<input type="checkbox"/>	PRA542	İkna ve İletişim	3	6.0	2	AA
<input type="checkbox"/>	PRA535	Bütünleşik Pazarlama İletişimi	3	6.0	1	AA
<input type="checkbox"/>	IN5501	Bilimsel Araştırma Teknikleri	3	6.0	1	CB
<input type="checkbox"/>	PRA566	Medya Okuryazarlığı	3	6.0	1	CB

## **PAYMENT PROCEDURE**

The exam fees for Academic Year 2024-2025 Spring Term are as follows:

- Master's degree courses: 500 USD

The amount you are required to pay for the course/courses you have selected will be available on the OIS.

- If you wish to pay by bank transfer, you may transfer the amount to the bank accounts listed below. Please remember that you need to provide the Student Accounting Office with a bank receipt showing that the payment has been made.
- Ziraat Bankası : TR 2500 0100 2259 5480 3501 5026
- When transferring the money, make sure that the name of your recipient is İSTABUL TOPKAPI ÜNİVERSİTESİ, and in transfer details, state your first and last name, and your student number. Payment by ATM is not accepted.